
TOWN ADMINISTRATOR'S REPORT

March 16, 2021



ADMINISTRATION:

- Town Administrator (TA) Greg Johnson, Human Resources (HR) Coordinator Stephanie Duggan, Public Health Agent Kelly Pawluczonek, and Public Health Nurse Katherine Castle continue to be in nearly constant communication regarding the conditions and communications surrounding the current public health crisis.

[Please visit the town's webpage devoted to COVID-19 information](#)

Town and School Department staff are collaborating on the feasibility of planning for a vaccination clinic in town, and are exploring options to partner with surrounding communities.

Residents are encouraged to visit the state's website listing vaccination sites.

<https://www.maimmunizations.org/>

- TA Greg Johnson is a member of the Massachusetts Municipal Managers Association (MMA) Future Members Committee for 2021.
- The Fire Station Building Committee is regularly meeting and have tentatively scheduled a ground breaking for Friday, April 9, 2021 at 1:30pm at the site on Sudbury Street.

MUNICIPAL SERVICES:

- Members of the Office of Municipal Services (OMS) staff attended the virtual Regional Housing Services Office: Meeting and Housing Choice Presentation on March 10th.
- The Housing Production Plan Working Group met on March 11th to discuss public forum input and discuss Housing Production Plan goals.
- The Town of Maynard received a technical assistance grant from the Massachusetts Downtown Initiative's Local Rapid Recovery Planning program to address impacts of COVID-19 on the business community.
- The Town submitted its application for Housing Choice Community designation. This designation will help the Town with certain grants, including MassWorks.
- The second Powder Mill Corridor Virtual Forum will be held on April 8th at 6 PM.

Conservation

- The Town has received Preliminary Approval of its 2020 Tree City USA application, as well as its application for a TreeCity Growth Award have been approved by the state. The Arbor Day Foundation will let us know if we received both designations in the next month. The TreeCity designation allows the Town to apply for certain grants specific to TreeCity Communities. The Growth Award is an award given out to

communities that have proven their dedication to their urban forests through increased management, the creation of a tree inventory, etc. This designation also helps with grants specific to urban forestry.

- The Conservation Commission continued the 115 Main Street Notice of Intent public hearing to May 11, 2021.
- The Conservation Commission received a Notice of Intent Application for the removal of hazardous trees at 10 Mill Street within multiple wetland resource areas. This hearing opened on March 9, but was continued to April 13th.
- Two more Boy Scouts have approached the Conservation Commission regarding potential Eagle Scout Projects. Currently, one proposed project is to expand the trail at Blue Jay Way, which was re-established by another Scout last summer.
- The Commission issued an enforcement order to the Housing Authority for prohibited dumping and salt use on site, and an outstanding wetland permit that never received a Certificate of Compliance.

Planning

- The Planning Board held a public hearing on the following proposed Zoning By-law (ZBL) amendments on March 10, 2021. The Planning Board voted to recommend the approval of the following articles:

Replace the current ZBL Floodplain District Section in its entirety with a new Floodplain District Section

Allow the Associate Member of the Planning Board to vote on Definitive Subdivision Approval Applications

Allow Marijuana Courier Facilities by right in the “I” and “HCI” Districts, and by Planning Board Special Permit in the “B” District; and Marijuana Delivery Operator Facilities by Planning Board Special Permit in the “B”, “CB”, “HCI”, and “I” Districts

Amend Section 11.0 to add the following definitions: “Marijuana Courier Facility” and “Marijuana Delivery Operator Facility”

Amend section 11.0 to revise the definition of “Marijuana Retailer” (removes “delivery” from definition).

- The Planning Board voted not to recommend the following article:

To allow a Marijuana Retailer use within the Industrial Zoning District “I” by Special Permit of the Planning Board. The Board indicated they are uncomfortable adding marijuana retail into new zoning districts.
- The Planning Board is seeking an alternate member, please email bnemser@townofmaynard.net with your letter of interest and qualifications if you are interested in learning more about the position.

Public Health

- The Baker-Polito Administration announced a new preregistration signup tool which will be available for the state's 7 mass vaccination sites starting Friday, March 12th. <https://www.mass.gov/COVIDvaccine>

COUNCIL ON AGING:

- The Council on Aging continues to operate remotely during our normal hours, Monday through Friday, 9:00 to 3:00.
- Information and referrals are being provided, including but not limited to, homecare, fuel assistance, SHINE (health insurance) counseling, food resources, public assistance programs and housing issues.
- The Council on Aging is responding to senior residents regarding the Phase Two COVID-19 vaccination rollout. The COA is providing direction for registering online and pursuing local options such as pharmacies and grocery stores.
- The Council on Aging is receiving real time guidance and support from the Executive Office of Elder Affairs as the State develops the stages within Phase 2.
- The Council on Aging is developing a transportation plan for seniors who may need assistance in getting to a location for a vaccination. The COA will be working with local organizations to secure volunteers. The Maynard Police Department is now offering seniors transportation to their vaccination appointments.
- The Council on Aging is produced a March newsletter which included articles from Officer Ruggiero of the Maynard Police Department, Sarah Finnerty, Communications Supervisor and Captain Mike Parr of the Maynard Fire Department.
- The Council on Aging's Durable Equipment Loan program provides an important resource for necessary devices which are not covered by Medicare Part B.
- The Council on Aging van is continuing to provide transportation to essential services such as grocery stores, pharmacies, banks, and medical appointments. Riders are transported one at a time on the COA's 12-seater van.
- Fitness and art classes are available via Zoom technology. The COAs offers an iPads and Chromebooks lending program for those with limited financial resources to increase opportunities for Zoom classes, online activity, and the means to contact friends and family.

PUBLIC WORKS:

The town of Maynard is pleased to announce our 2021 Approved Roadway Paving Projects. The following Public Roadways will undergo a replacement with a tentative start date of May 17th 2021 (weather dependent). Roadway paving will be conducted by Sunshine Paving, and their sub-contractors. Estimated project completion 10-14 days.

Nason Street - #12 to #42 (water main failure Winter 2020)

Process: Mill and Overlay

Brooks Street - Concord Street to Jethro Street

Process: Reclamation

Brooks Street - Summer Street to Concord Street

Process: Reclamation

Durant Avenue - Dana Road to Cul-de-sac

Process: Reclamation

